



1	Course title	Paragraph Writing
T	Course the	ralagiaph whiting
2	Course number	2201117
3	Credit hours	3
ľ	Contact hours (theory, practical)	3
4	Prerequisites/corequisites	-
5	Program title	Bachelor's Degree in English Literature
6	Program code	2205
7	Awarding institution	University of Jordan
8	School	School of Foreign Languages
9	Department	Department of English Language and Literature
10	Level of course	First Year & Second Year students
11	Year of study and semester (s)	2021/2022, Second Semester
12	Final Qualification	BA
13	Other department (s) involved in teaching the course	-
14	Language of Instruction	English
15	Teaching methodology	Blended Online I Face to face
16	Electronic platform(s)	E-learning ☑ Microsoft Teams □ Skype □ Zoom □ Others
17	Date of production/revision	February 2022

18 Course Coordinator:

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Office Hours: Wed and Mon 9-10 or by appointment

19 Other instructors:

Jame:	
Office number:-	
hone number:	
mail:	
Jame:	
Office number:	
hone number:	
mail:	

20 Course Description:

This course is designed to build Learners' writing skills through exposing them to the essential components of the English paragraph. Students will be trained to apply their knowledge to master the technique of paragraph development and to write correct, cohesive, and organized paragraphs; eventually short essays of different rhetorical types, e.g., expository, descriptive, argumentative, etc.

21 Course aims and outcomes:

A- Aims: (PLOs)

- 1. Demonstrate a mastery of the basic concepts and theories of linguistics in general and in the following linguistic fields, in particular, i.e. phonetics, phonology, morphology, syntax, semantics, discourse analysis, psycholinguistics and sociolinguistics.
- 2. Develop English language skills by engaging students in a wide range of communicative tasks and activities in academic and non-academic contexts.
- 3. Discuss general issues concerning nature and function of English language with reference to relevant acquisition principles and implications for teaching and learning.
- 4. Apply professionally the basic translation principles, skills and techniques to translate texts of various genres from Arabic into English and vice versa.
- 5. Communicate effectively and appropriately in both spoken and written forms by employing the main technical terms and the basic linguistic features of English in relation to specific fields, namely business, tourism, mass media, hotels, medicine, science and technology.
- 6. Produce spoken and written texts for a specific disciplinary context using appropriate structure and







language features.

- 7. Utilize scientific research methodologies, higher order thinking skills, critical thinking and creativity in analyzing and observing issues related to the knowledge and skills of the English language.
- 8. Analyze critically English and Arabic languages in terms of various linguistic levels in different types of discourse and across different social contexts.
- 9. Use information and communication technology to access databases and international information to develop knowledge, skills, and to generate new knowledge in applied English field.
- 10. Show respect of cultural diversity, ethics and professional behavior through interacting with and demonstrating appreciation of different literary and linguistic works from a variety of cultures.

B- Intended Learning Outcomes (CLOs):

Upon successful completion of this course, students will be able to:

				P	rog	ran	n Oi	utc	om	ies			A	sse	essr	ner	nt T	ool	S	
No.	Course Learning Outcomes	1	2	3	4	5	6	7	8		1	2	3		5		7	8	9	10
1	Demonstrate awareness of the writing process, sentence structure, and paragraph organization			X	X						X	X	X	X						X
2	Compose coherent paragraphs that have a clearly stated topic sentence, supporting sentences and concluding sentence	X		X	X							X	X							X
3	Employ transition/linking words for concise and clear writing.				X	X						X	Х	X						X





Recognize and correct fragments, comma splices, and run-on sentencesXXXX4and run-on sentencesXXXX5Employ analytical skills as appropriate in identifying different topic areas and exploring different ways of approaching writing.XXXX		وهيمان الجودة					Syl	llab	us						1	
appropriate in identifying different topic areas and exploring different ways of	4	fragments, comma splices,		Х							X	X				X
	5	appropriate in identifying different topic areas and exploring different ways of	X		X	X	X				X	X				X

- **Teaching methods include**: Synchronous lecturing/meeting; Asynchronous lecturing/meeting, discussion, and forums.
- Assessment methods include: 1. quizzes, 2. assignments, 3. midterm, 4. projects, 5. interview, 5. case studies, 6. presentation, 7. filed study 8. term papers, 9. student portfolio, 10. final exam





22. Topic Outline and Schedule:

Week	Lecture	Торіс	Intended Learning Outcome	Learning Methods* /platform	Evaluation Methods**	Resources
	1.1	Orientation 1. Exploring the writing process 2. Prewriting to generate ideas	1&2	Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
1	1.2			Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
	1.3			Synchronous Microsoft Teams meeting	Assignment	Assigned textbook
	2.1	Orientation 1. Exploring the writing process 2. Prewriting to generate ideas	3	Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
2	2.2			Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
	2.3			Synchronous Microsoft Teams meeting	Assignment	Assigned textbook
3	3.1	The process of writing paragraphs: -Defining and looking at the paragraph -Narrowing the topic and writing the topic sentence -Generating ideas for the body 2.Acheiving coherence 3. Sentence skills and editing: subjects and verb agreements	4	Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook





<u>Syll</u>abus

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				Face to face meeting +		
	3.2			synchronous Microsoft		
				Teams meeting		
				Synchronous Microsoft		Assigned
	3.3			Teams meeting		textbook
					A	
					Assignment	
		Developing the paragraph:	4&5	Face to face meeting +		Assigned
		Illustration		synchronous Microsoft		textbook
	4.1			Teams meeting		ie Albook
	4.1			Teams meeting		
		2. Sentence skills and				
		editing: types of sentences				
4				Face to face meeting +		Assigned
4	4.2			synchronous Microsoft		textbook
	4.2			-		lexibook
				Teams meeting		
				Synchronous Microsoft		Assigned
	1.0			Teams meeting		textbook
	4.3			Teams meeting		ie Albook
					Assignment	
			-			A 1 1
		Developing the paragraph:	5	Face to face meeting +		Assigned
	5.1	Narration		synchronous Microsoft		textbook
				Teams meeting		
				Face to face meeting +		Assigned
_	5.2					textbook
5	5.2			synchronous Microsoft		lexibook
				Teams meeting		
				Synchronous Microsoft		Assigned
	5.2			Teams meeting		textbook
	5.3					
					Assignment	
			All	Face to face meeting +		Assigned
	6 1	Sontoneo alvilla and aditi		•		
	6.1	Sentence skills and editing:		synchronous Microsoft		textbook
		Fragments		Teams meeting		
				Face to face meeting +		Assigned
-	6.2			synchronous Microsoft		textbook
6	0.2			Teams meeting		- Alooon
				Synchronous Microsoft		Assigned
	6.3			Teams meeting		textbook
	0.5					
					Assignment	





<u>Syll</u>abus

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	7.1	Developing the paragraph: Description	All	Face to face meeting + synchronous Microsoft Teams meeting		
7	7.2			Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
	7.3			Synchronous Microsoft Teams meeting	Assignment	Assigned textbook
	8.1	Sentence skills and editing: Run-Ons	All	Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
8	8.2			Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
	8.3			Synchronous Microsoft Teams meeting	Assignment	Assigned textbook
	9.1	Sentence skills and editing: a. Pronoun agreement and reference b. pronoun types	All	Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
9	9.2			Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
	9.3			Synchronous Microsoft Teams meeting	Assignment	Assigned textbook
	10.1	Developing the paragraph: Process 2. Sentence skills and editing: Run-Ons and comma splices	All	Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
10	10.2			Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
	10.3			Synchronous Microsoft Teams meeting	Assignment	Assigned textbook





			Syn			
		Developing the paragraph:	All	Face to face meeting +		
		a. Definition		synchronous Microsoft		
	11.1	b. Comparison and contrast		Teams meeting		
		2. Sentence skills and				
		editing: Misplaced modifiers				
11				Face to face meeting +		Assigned
	11.2			synchronous Microsoft		textbook
	l			Teams meeting		
				Synchronous Microsoft		Assigned
	11.3			Teams meeting		textbook
					Assignment	
		Developing the paragraph:	All	Face to face meeting +		Assigned
	12.1	1. Classification		synchronous Microsoft		textbook
	12.1	2. Cause and effect		Teams meeting		
1		3. Persuasion				
12				Face to face meeting +		Assigned
	12.2			synchronous Microsoft		textbook
				Teams meeting		
	12.3			Synchronous Microsoft		Assigned
	12.3			Teams meeting	Assignment	textbook
			All	Face to face meeting +		Assigned
	13.1			synchronous Microsoft		textbook
	l	Reading-Related Writing		Teams meeting		
				Face to face meeting +		Assigned
13	13.2			synchronous Microsoft		textbook
				Teams meeting		
				Synchronous Microsoft		Assigned
	13.3			Teams meeting		textbook
					Assignment	
			All	Face to face meeting +		Assigned
	14.1			synchronous Microsoft		textbook
		Practice		Teams meeting		
14				Face to face meeting +		Assigned
14	14.2			synchronous Microsoft		textbook
				Teams meeting		
	14.3			Synchronous Microsoft		Assigned
	14.5			Teams meeting	Assignment	textbook
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	15.1	Practice	All	Face to face meeting + synchronous Microsoft Teams meeting		
15	15.2			Face to face meeting + synchronous Microsoft Teams meeting		Assigned textbook
	15.3			Synchronous Microsoft Teams meeting	Assignment	Assigned textbook

23 Evaluation Methods:

Opportunities to demonstrate achievement of the ILOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	Intended Learning outcome	Period (Week)	Platform
			1-5		E-learning and
Assignments					Microsoft
	10	All		1-15	Teams
Quiz	5	Topics from 1-4	1-4-5	9	On Campus
			3		E-learning
Project					and Microsoft
	5	All		14	Teams
Midterm Exam	30	Topics from 1-8	1-5	8	On campus
Final Exam	50	All	1-5	15	On campus

24 Course Requirements

Students should have a computer, internet connection, webcam, and account on a Microsoft Teams.

25 Course Policies:





A- Attendance policies:

As per the University Regulations.

B- Absences from exams and submitting assignments on time: As per the University Regulations.

C- Health and safety procedures:

Please attend all exercise and follow the safety instructions on the walls and the student's booklet.

D- Honesty policy regarding cheating, plagiarism, misbehavior:

As per the University Regulations.

E- Grading policy:

As explained above in 23.

F- Available university services that support achievement in the course:

Please ask me or your academic advisor for any help or support.

26 References:

Academic Writing Handbook for Learners in the Future Education and Training (FET) 2019

Langan, John. Exploring Writing: Sentences and Paragraphs. 2nd ed., McGraw Hill, 2010.

Arnaudet Martin and Barret Mary. (1990). Paragraph Development: A Guide for Students of English as a Second Language. Prentice-Hall.

27 Additional information:

Name of Course Coordinator: ----- Date: ----- Date: ------

Head of Curriculum Committee/Department: ------ Signature: ------

Head of Department: ------ Signature: ------





Head of Curriculum Committee/Faculty: ------ Signature: ------

Dean: ----- Signature: -----